

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input checked="" type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Chris Musgrave	Telephone number: 0113 37 87573	
<b>Subject<sup>2</sup>:</b>	Leeds City Centre Package – Boar Lane Enabling Works		
<b>Decision details<sup>3</sup>:</b>	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>As detailed in the Leeds City Centre Package – Boar Lane Enabling Works Report, the Chief Officer Highways and Transportation:</p> <ul style="list-style-type: none"> <li>i) Noted that the access agreement for the SCAPE Civil Engineering Framework was signed on the 20<sup>th</sup> March 2019 to procure design and construction services.</li> <li>ii) Noted Highways Board approval to appoint Balfour Beatty to design and construct City Square on 16<sup>th</sup> June 2019.</li> <li>iii) Approved the design of the proposed draft Traffic Regulation Orders (TRO) on Boar Lane to allow for progression of this element of the City Square scheme.</li> <li>iv) Upon drafting the orders, requested the City Solicitor to advertise the TROs as shown on drawing number MBARC_B/LCC/MIS/XX/DR/CH/000012 in <b>Appendix C</b>, and if no valid objections are received, to make, seal and implement the Orders as advertised.</li> </ul> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To obtain approval of the design of the proposed draft Traffic Regulation Orders (TRO) on Boar Lane between the junctions with City Square and Mill Hill. It also seeks to obtain approval to advertise the draft TROs on Boar Lane between City Square and Mill Hill, and if no objections are received to make, seal and implement the orders as advertised.</p>		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision N/A
<b>Affected wards:</b>	Little London and Woodhouse; and Hunslet and Riverside
<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member – Climate Change, Transport and Sustainable Development 8 <sup>th</sup> December 2020 & 15 March 2021
	Ward Councillors
	Others <ul style="list-style-type: none"> <li>▪ WYCA Executive Member 27th April 2020</li> <li>▪ Design principles of City Square proposals consulted upon through Leeds' Our Spaces Strategy March/April 2019</li> <li>▪ Targeted consultation exercise ongoing. Engagement with Ward Councillors, short list of affected residents and businesses, and Stakeholders March 2021.</li> </ul>
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Chris Musgrave September 2021 – January 2022
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- 24 <sup>th</sup> February 2021
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision  N/A
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval  Signature _____ Date _____
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval  Signature _____ Date _____

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Chief Officer Highways and Transportation, Gary Bartlett	
	Signature  <i>G J Bartlett</i>	Date: 23/03/21

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.